PCFC Meeting Minutes

August 23rd, 2023

74 Main Street Pub

Attendees: Jeff Connolly, Steve Linton, Tanner Linton, Carl Wright, Seth Callos, Mike Lithgow, Amy Encinas-Yount, Jim Stevens, Liz Johnson-Gebhardt

Guests: David Gebhardt, Margi Stevens

The meeting was called to some semblance of order at 4:15 pm.

Ongoing Business

**July meeting minutes ~** The minutes were approved with no changes or additions. Steve made the motion and Tanner seconded the motion. Unanimous.

**Website updates ~** Liz made it clear that with all the grants we are currently seeking, it is really important to keep the website up to date: all minutes posted, any photo updates, new address, etc. Tanner said he would take care of it ASAP.

**Expo location ~** There was a thorough discussion about the pros and cons of going back to PREF. The real gist is what is the incentive of us going back there vs. where we have been holding Expo for the last 3 years. Jeff pointed out the special features of the PREF: the trail through the forest that we built, the boardwalk that hangs over Benton Creek, the museum, the papermaking opportunity. Amy pointed out: current location is closer giving the stations more time with the students, EMS is able to come out to the closer location, lunch is easier for us to bring from town. Harvest is a question for both places, but the possibilities exist on both. Another thing is Liz went for **RAC** funding ($8000) and it is helpful to have the project listed in the grant to be on fed ground.

So Amy made the motion to go with the PREF, contingent on Liz’s negotiation, but to keep Jim and Margi’s as the back-up. Steve seconded the motion. All in favor.

Liz will continue to report what headway she is making. Typically, decisions don’t have to be made until Liz starts the planning in January.

**Insurance ~** Liz reported that she has been working on getting our general liability insurance together, but it has proved to be really challenging. Washington agents said no, Haddock checked with: Century Surety Company

Gridiron Insurance Underwriters

IFG Companies

Intact Specialties Insurance Company

Kinsale Insurance Company

Rainier Insurance Company

Richmond National Insurance Company

United States Liability Insurance Group

MINICO

Charity First

Acuity

Liberty Mutual

Hartford

Nationwide

Appalachian

Brown & Riding

Victor Schinnerer

Scottsdale

All backed away due to our work in “wildfire zones”. So, through discussions, we surmised that since we have our Director’s and Officer’s insurance, we require contractors to carry and prove insurance, the students have to have parental permission to be at our events, and since we have very little in the way of capital for anyone to go after, this may be a non-point. Having said that, Liz mentioned that Haddock does want us to have premises insurance ~ this is for liability for anything that happens in the office (space heater starts a fire, someone visiting trips and breaks a hip…) The question was ‘what is the difference between renter’s insurance and premises insurance.’

*Liz spoke with John Nacarrato. Premises and Renters insurance are the same thing ~ commercial vs. private. He will send us the coverage details, but it sounds like $520/year or so. He explained that should be required by the building owner, but I was not asked that when we signed the lease. We did have this type of insurance at the old office. As far as the other insurance, he (without saying it) said, good call on our parts.*

Financials **~** Liz reported that she received a check for $20,000 from Rotary for the trail. She marched it upstairs to Seth who put it into the money market at 5.1%. Liz also explained the difference on the spreadsheet for the $45,000 from the land sale as a balancing maneuver for the accounting. Everything else looked in order.

New Business

**Farm Bureau interview ~** Liz was asked by the Idaho Farm Bureau to talk about the PCFC for their website series. Part of our getting the word out about PCFC.

**Liz’s schedule ~** Liz will be out of the country starting September 21st through October 6th.

**IFRP Workshop ~** Liz has been invited to the Idaho Forest Restoration Partnership workshop on November 2nd and 3rd. She has attended these many times though during Covid they were virtual. This year’s is in Missoula in partnership with the Montana Forest Collaboration Network. She will stay with family reducing the costs ~ just registration and mileage. Seth made the motion for Liz to go, Jim seconded the motion. Unanimous.

PORP Trail

**Rotary ~** Liz did a presentation for the Sandpoint Rotary on August 16th. It went well and mostly focused on the trail. She did put some info on PCFC in there as well. At the end, Brad and John, from Newport/PR Rotary, presented her with a check for $20,000 for the trail and challenged the Sandpoint group to match or up the donation.

**Grants ~** Liz has put in a grant for $50,000 from Avista. We will see how that goes. Should hear in September. Also, she and Mike have talked about the Tribe putting in the larger grants that we can not put in for. They made it clear that Liz would still do the work ~ admin, implementation, etc. ~ and that would come out of our funds. Liz and Mike will meet with Afton at the Tribe and see how we can make this work.

**Wetland signs & bench ~** Liz put in for the Charitable fund with the Tribe to get the costs of the signs and bench covered. The cost is about $7500. Liz also said she met Jennae Pegg who is doing graphics work for the Chamber and was working with SCA. She is very enthusiastic to help us with this project. The discussion evolved into possibly getting Jennae interested in joining the Board ~ POSSIBLY with the idea that she could be Liz’s replacement if it all works out. She has a good natural resource/environmental background and really wants to be a part of the community. All thought it was a good idea to pursue this.

**NEXT MEETING ~ All thought an electronic meeting for September would be best as we are all out and about next month. Steve and Tanner made the motion. Liz will send the electronic meeting out with the financials on September 13th.**

Meeting was adjourned at 5 pm.